

Putnam County Wine & Music Fest
Saturday, August 16, 2025, 11 am to 6 pm
Sunday, August 17, 2025, 11 am to 5 pm

Putnam County Veterans Memorial Park, 201 Gipsy Trail Road, Carmel, NY 10512

I AM INTERESTED IN BECOMING A (N):

- Arts, Crafts, Kid Related & Consultant
- Winery, Cider, or Distillery
- Food /Food Truck
- Specialty Foods, i.e.: BBQ sauce, olive oil etc
- Exhibitors, i.e., home improvement, etc
- Farmers, i.e., produce vegetables, fresh fruits, etc.
- Non-Profit

VENDOR INFORMATION:

Vendor Name: _____ Primary Contact: _____

Daytime Phone: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Sales Tax: _____ Website: _____

What do you sell? _____

If you are a food truck, please provide your dimensions: _____

Customer Service Window: Driver Passenger Rear

Vendor space pricing for both days applies exclusively to outdoor spaces. Please note that this fee includes a \$100 permit fee for the park. You have the option to pay the total amount in full, and we will take care of the payment to the park. However, it is necessary for you to complete the application provided below.

	10 ft. x 10 ft	10 ft x 20 ft
Arts & Crafts, Specialty Food	\$200	\$250
Food/Food Truck	\$300	\$350
Cider/Distillers/Wineries	\$175	\$225
Exhibitors	\$225	\$250
Farmers	\$160	\$170
Non-Profit	\$30	\$50

Vendor Spaces: The vendor provides their tent with anchors, tables, chairs, and business banners.

Vendor Guidelines, Rules, Regulations, Terms & Conditions:

Please read and sign the Vendor Guidelines/Indemnification Form (see last page)

Payment: Make checks payable to Greenergy Productions, LLC

Mailing Information: Send Completed Application, signed Indemnification Form (see last page), Payment to: Greenergy Productions, LLC, P.O. Box 17, Brewster, N.Y. 10509

Go Green: We encourage the use of biodegradable products, which are no plastic, Styrofoam, or bottles. If you bring bottles, please pour drinks into recycled cups.

Set-up Times: **Saturday**, August 16, 8 am to 10 am and **Sunday**, August 17, 9 am to 10 am We reserve the right to refuse admittance to vendors arriving after noon.

Tear Down: Sunday, after 5 pm.

Vendor provides their own tent w/ anchors, table, chairs, business banner, coolers, pitchers, waste bucket, tablecloth, and any other decorations or supplies needed.

Commitment: Your booth must be open for business from 12:00 pm to 6:00 pm on Saturday. You must clean up your booth at closing time.

Power/Utilities: Electricity is on Park's application.

Phone Lines: Phone lines will not be available on-site. Vendors that desire to process credit card payments will be required to manually process such transactions or provide wireless processing equipment at their own cost and expense.

Cancellation Policy: There are no refunds. We are not responsible for the lack of vendor sales.

Permits/Licenses: Each Vendor is responsible for obtaining and maintaining all permits and other licenses required to participate in the event.

WINERIES/CIDERIES/DISTILLERS/BREWERIES: Festival goers (21 years of age and over) will have an age-verified wristband.

Food, Specialty Food, and Farmer's Market Vendors: If you plan to sample or sell any food products, you must obtain a food permit from the Putnam County Department of Health. A representative from the Department of Health will be present each day of the festival to inspect food booths. You can reach them directly at 845-808-1390. It is your responsibility to remove any used cooking oil from the premises and to clean your area of all garbage after the event. According to local ordinances, all food vendors cooking with electric, charcoal, or gas grills must have a fire extinguisher that is rated 2-A:10-B:C or better, and it must have a current inspection sticker.

Please note that there is no guarantee of exclusivity in any category.

Liability and Indemnity: ALL VENDORS must provide Comprehensive General Liability Insurance with policy limits of not less than \$1,000,000.00 for each occurrence and \$2,000,000.00 for general aggregate. VENDOR agrees to name Greenergy Productions LLC, P.O. Box 17, Brewster, N.Y. 10509 as certificate holder and Putnam County, 48 Gleneida Avenue, Carmel, NY 10512, Attn: Risk Manager for the Putnam County Wine & Music Fest as "additional insured" and to provide a certificate of such coverage no later than July 1, 2025.

Fees: All fees are to be paid in advance with a signed application. Specific booth spaces are not final and will be assigned on the order when payment is received.

Worker Permits: Vendors will receive two wristbands for 10x10 and four wristbands for 10x20, except Food Vendors, will receive three or six wristbands. Vendors needing additional wristbands may purchase them in advance.

Worker's Compensation Insurance: VENDOR should carry the statutory minimum Worker's Compensation Insurance required to comply with The State of New York. This should be provided before entry to the event.

Only Cider, Spirits, Wineries, and the Beer Garden are authorized for sale of alcohol.

Pets will not be permitted on the grounds. No vaping or smoking. Vendors will ONLY be allowed to park in their designated spaces. NO parking on festival grounds.

NY State Certificate to Collect Sales & Use Tax: VENDOR must possess a valid New York State Certificate to Collect Sales & Use Tax on display at your booth during the event. If you sell products that require the collection of tax. You must provide a photocopy, and it is your responsibility for payment of sales and applicable tax. You can obtain a temporary tax certificate by calling (518) 485-2889 and applying online at www.nys-opal.com.

VENDOR will indemnify and hold harmless Putnam County Wine & Music Fest property owners; Greenergy Productions LLC and Putnam County Veterans Memorial Park, 201 Gipsy Trail Road, Carmel, NY 10512, its officers, directors, partners, agents, members, and employees, subcontracted staff members, family members & friends assisting the festival from all claims arising from any personal injury, or personal property damage, illness or loss sustained by Vendor during the festival. Westchester Wine & Craft, property owners, Greenergy Productions, LLC, or its staff will not guarantee, nor shall they be held responsible for your sales or any electrical blackout(s), that may occur during the Fest.

I have read the accompanying Guidelines, Rules, Regulations, Terms, and Conditions and agree to abide by them. I further understand that the vendor fee is nonrefundable, and the event is held rain or shine. Should legal assistance or legal action become necessary as a result of Vendor's material violation of these guidelines, rules, regulations, terms, and conditions, then Vendor agrees to pay all reasonable legal fees and costs incurred by the event in enforcing these guidelines, rules, regulations, terms, and conditions against Vendor. Such action would take place in Westchester County, New York. Please fill in the information below.

Name of Business: _____

Print Name of Authorized Personnel: _____

Signed by Authorized Personnel: _____

Date: _____